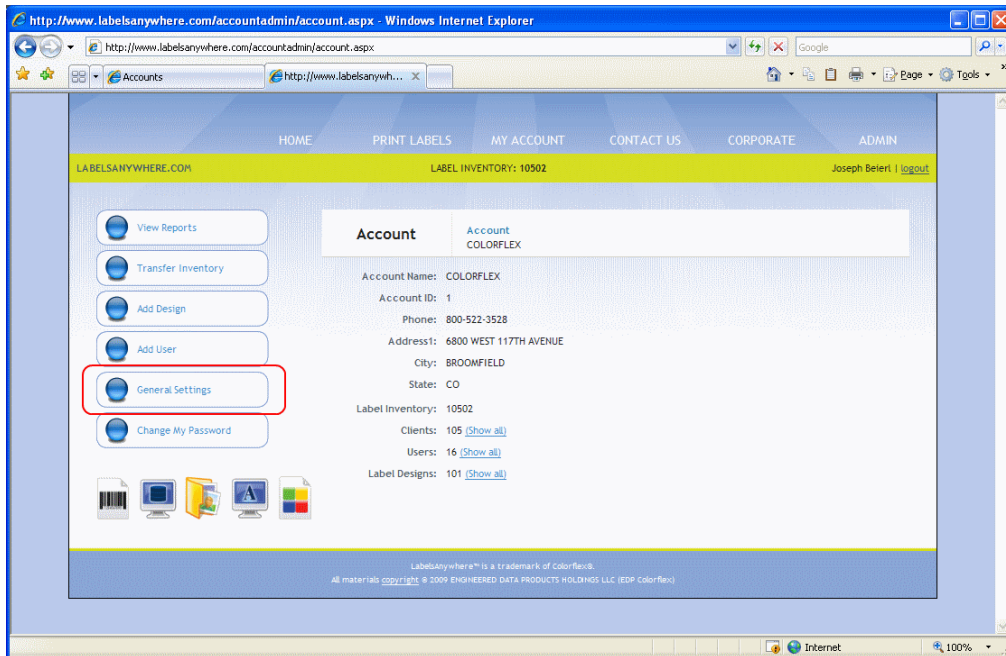
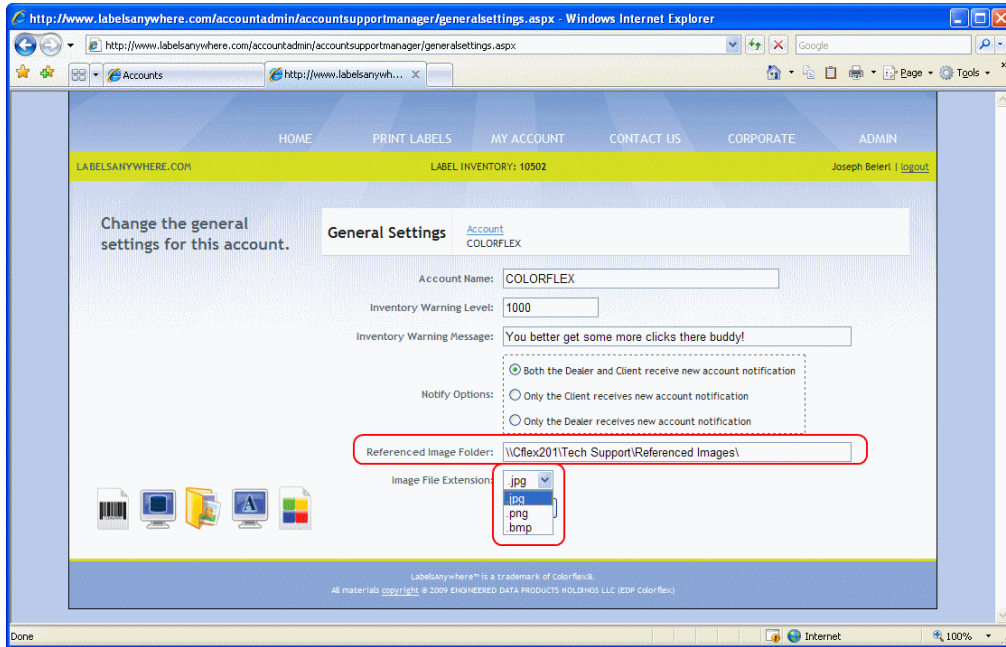


Using Referenced Images in LabelsAnywhere.com

- I. Overview: The introduction of Referenced Images in LabelsAnywhere.com now allows users to incorporate data-defined images in their printed labels
 - A. You will need a label designed specifically for and using a Referenced Image element
 - B. You will need either an existing folder or to create a new folder where your image files will reside
 - C. You will need images of an appropriate file type (.jpg, .png or .bmp) and need to know the file names of those images for data entry
- II. Configure LabelsAnywhere.com so the application knows where to look for the images to be included in the label design
 - A. Login to your LabelsAnywhere.com account and select the "My Account" link on the navigation bar
 - B. Choose the "General Settings" link on the left side of the My Account screen

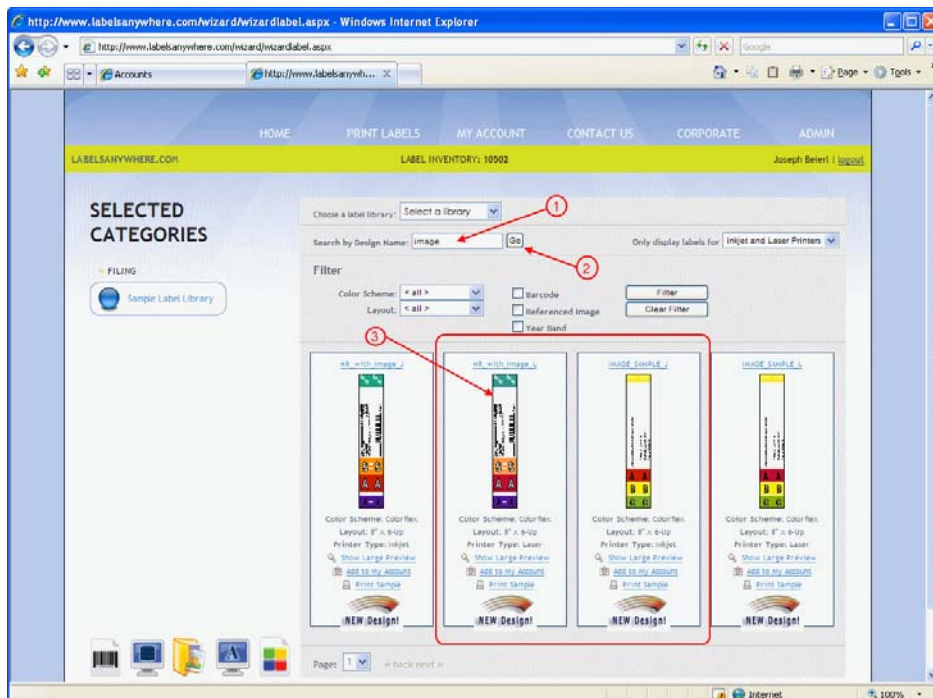


- C. Enter the path to the folder where your image files will reside. Remember that this setting is for all users on your LabelsAnywhere account, so choose a location that all users can access (such as a common server) or a location that can be the same on all workstations (e.g. C:\Images\) – be sure to include the final “\” in your path
- D. Choose the image file type that is appropriate for your images (only .png .jpg or .bmp files will be recognized by LabelsAnywhere.com)



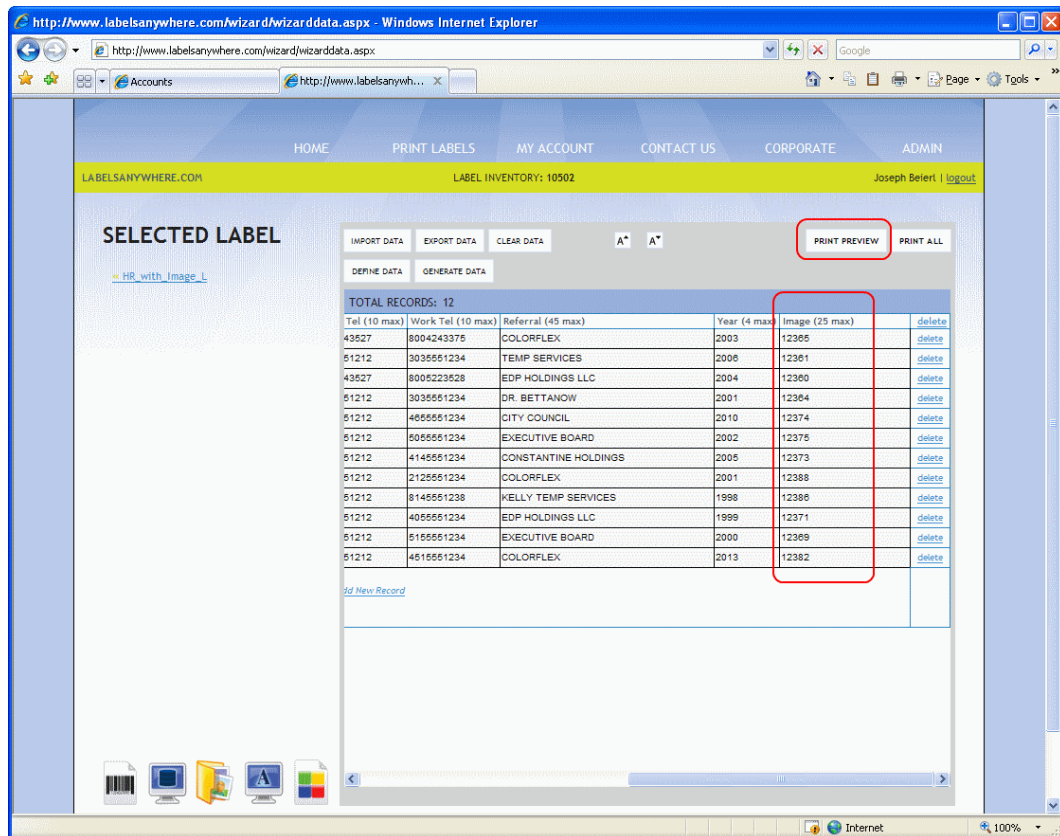
III. Choose a label design that supports a referenced image

- A. You can find a referenced image design in the Sample Label Library – search on the word “image” in design name
- B. Select a design and choose the Inkjet or Laser version that is appropriate for your printer type
- C. As always, Colorflex can create a custom label design that will include a referenced image and meet your specific needs



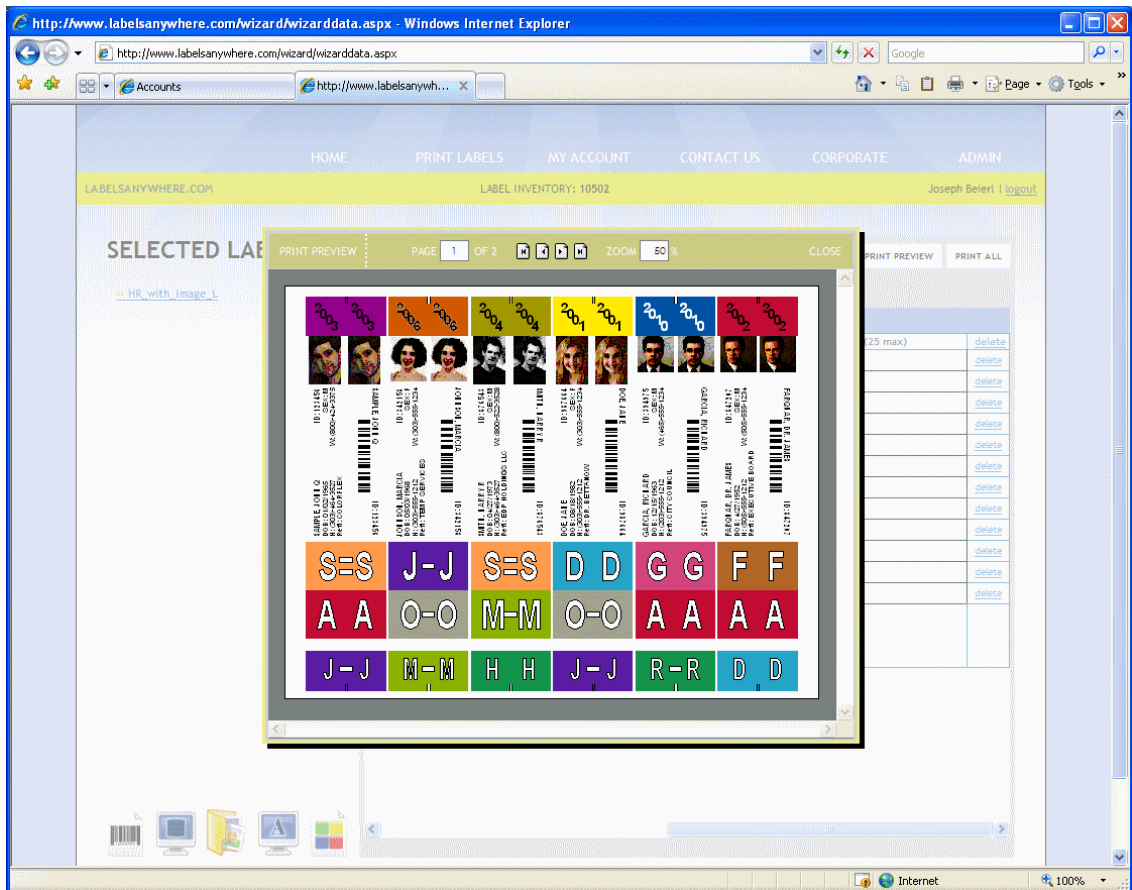
IV. Enter Data

- A. Enter data in the data grid as usual
- B. In the Image Reference data field, enter the image file name, without a file extension (the file type has already been defined in the setup step)
 - 1. Image file names can be any combination of numbers and characters, such as an employee number or last name
 - 2. The file name you enter must match the image file name exactly (but without the file extension, e.g. .jpg)



V. Check your label before printing

- A. Select the "Print Preview" button to ensure that your printed output will contain the images you expect



- B. If the preview looks as you would expect, close the print preview window and proceed with normal printing by selecting the "Print All" button

- C. If no image appears, check the following:

1. Verify that your label design uses referenced imagery
2. Check that your Referenced Image Folder path is correct in the General Settings window
3. Verify that the image file type is the same as what you selected earlier in the configuration steps
4. Verify that the image file name is exactly the same as what you entered in the data grid